

Melbourne Centre for Japanese Language Education

Country & Interstate PD Travel Grant Application Form

The Melbourne Centre for Japanese Language Education recognizes that country and interstate teachers are often prohibited from attending seminars/conference in Melbourne due to the cost of travelling. We are pleased, therefore, to offer teachers travel grants to assist with these costs. Travel grant applications are carefully considered; teachers will be advised in writing as to the success/not, of their application. Grants will be forwarded to teachers after attendance at their chosen conference/seminar.

Applications must be received at least 4 weeks prior to the conference/seminar you are attending. Please complete all sections of the following application form.

Name Mr/Mrs/Ms : _____

School : _____

School Address : _____

_____ Code : _____

Tel : _____ Fax : _____

E-mail : _____

Number of kilometres (one way) from your School to Conference or Seminar; _____ Km

*Are you attending the conference or PD with a colleague? Yes No

If YES: Whose car will be used for travel to the conference or PD? _____

Mode of travel : _____

I wish to receive a travel grant to assist me with costs to attend:

Conference : _____

Venue : _____

Organized by : _____

Date : _____

I am a full time teacher I am a part time teacher

I teach at _____ level. I have been teaching Japanese for _____ years.

Have you ever received a travel grant from the MCJLE? Yes No

If Yes, please detail when and for which conference.

When : _____, Conference : _____

Are you receiving any financial assistance from another source/institution to attend this conference?

Yes No

Please return this application form by fax to ;
Anne de Kretser Fax 03 9905 3874
Melbourne Centre for Japanese Language Education

MCJLE Office Use Only
Authorised Signature _____
Amount \$ _____
Date / /