



MONASH University

SCHOOL OF GEOGRAPHY AND ENVIRONMENTAL SCIENCE

STUDENT FIELD ACTIVITY INFORMATION AND CONSENT FORM

PLEASE RETURN TO ROOM S214 (UNDERGRADUATE OFFICER)

Field activity unit name and number:	
Field activity destination:	
Field activity dates:	
Your name:	
Address:	
Student ID:	
Home phone number:	
Contact details of person to call in case of illness:	
Medical concerns (allergies, sensitivities, etc):	
I am required to take medication on a regular basis: Y/N	
Name of medication:	

PAYMENT:

Follow this link to the online payments for GES:

<http://ecommerce.arts.monash.edu.au/categories.asp?cID=17>.

Cash payments may be made in S214 Undergraduate Enquiries.

I have read the summary 'Student Guidelines for Safety on Undergraduate Field Activities' and agree to abide by the School of Geography and Environmental Science codes of practice therein.

Signature.....Date.....



**SCHOOL OF GEOGRAPHY AND ENVIRONMENTAL SCIENCE**  
**SAFETY GUIDELINES FOR UNDERGRADUATE STUDENTS ON FIELD**  
**ACTIVITIES – SUMMARY**

**Each student has an overriding moral responsibility for ensuring that his or her work environment is conducive to good occupational health and safety. Conformity is required with relevant Victorian and Commonwealth legislation and codes of practice.**

- 1. Students shall, so far as is reasonable, (without derogating any common law right):**
  - Obey any instruction by a supervisor in relation to health or safety on the excursion.
  - Use any equipment provided for health and safety purposes.
  - Refrain from consuming alcohol during working sessions.
  - Not consume alcohol in any vehicles.
  - Undergraduate students may not operate university vehicles.
  
- 2. First aid and medical conditions:**
  - First aid facilities are available via the first aider attending the field activity.
  - Ensure they have adequate supplies of prescribed medication/s required for the duration of the field activity must be taken.
  - All accidents (no matter how minor) must be reported to the first aid trainer on the trip.
  
- 3. Do not leave or separate from field parties in scrubby regions where distance vision is obscured. Stay in one spot and call out if separated.**
  
- 4. Students must not place themselves in any situation where they are unsafe in respect to the steepness of the terrain, possible rock falls, or evident sea wash.**
  
- 5. Personal safety: it is the responsibility of individual students to ensure that they:**
  - Avoid as far as possible exposure to venomous animals, disease vectors and plants likely to cause allergic reactions.
  - Wear adequate and appropriate footwear at all times.
  - Ensure adequate protection from sun and cold weather is carried and used.

This includes:

- Hat, sunglasses, lip screen and sun screen for UV protection.
- Adequate warm clothing
- Rainproof or windproof jacket where appropriate
- A change of clothing if likely to become wet.
- Carry some water (Approx 1 litre), minor medical necessities (head ache tablets, bandaids) and minor emergency food (eg chocolate bar), as supervisor suggests.
- **Before departing to the field activity students should note the placement of university vehicles and surroundings to help them return from their study site.**

**This is only a supplement to all other specific instruction sheets regarding equipment use, etc.**

#### **Insurance-**

**Accidents involving motor vehicles on the road are covered by TAC insurance, which covers personal injury resulting from a car accident (not damage to property). For other accidents, enrolled students at Monash University (Clayton Campus) are members of the Sports and Recreation Association personal accident insurance scheme. This applies for off-campus activities that are specifically university run excursions.**