



# Diploma of Tertiary Studies

## Information sheet – Post ENTER Score

Students enrolling in the Diploma of Tertiary Studies will have demonstrated an aptitude for university study, sufficient academic skills to participate in the program and motivation to complete the study program. Applicants who are not recent school leavers are welcome to apply.

### 1. ENTRY REQUIREMENTS

To be considered for entry, applicants must have successfully completed the Victorian Certificate of Education (VCE), or equivalent, and have attained a minimum ENTER score of 50 and must also meet the following faculty requirements:

#### Arts

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

#### Art & Design

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

#### Business & Commerce

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

MATHS Units 1 and 2 – any two from general mathematics and/ or mathematical methods (either)

#### Education

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

MATHS Units 1 and 2 – general mathematics or mathematical methods (either)

#### Information Technology

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

MATHS Units 1 and 2 – general mathematics or mathematical methods (either)

#### Nursing

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

MATHS Units 1 and 2 – general mathematics or mathematical methods (either), or Units 3 and 4 – mathematics (any)

#### Science

ENGLISH Units 3 and 4 – a study score of at least 30 in English (ESL) or 25 in any other English

*Note: Students with an English score <25 will be eligible if they pass an IELTS test.*

### SUBMISSION OF APPLICATION - Please supply with your application form:

- **Certified** copy of your final VCE Statement of Results
- **Certified** copy of your ENTER document
- 2 written references (preferably academic or business)
- Copy of your resume
- Student Registration Form

**\* Information on who can certify your documentation can be found on page 4.**

Please return completed applications to:

School of Humanities, Communications and Social Sciences  
 Monash University Gippsland Campus  
 Northway's Road  
 Churchill 3842

**BERWICK, GIPPSLAND AND PENINSULA CLOSING DATE: Friday 22<sup>nd</sup> January 2010**

*Attached to this application is a School Report for 2009 School Leavers which must be given to your Principal or Principal's Designate to complete and return to Monash separately.*

3. **COMPULSORY INFORMATION SESSION:** All applicants will be required to attend a compulsory information session on the 3<sup>rd</sup> (Berwick campus) **OR** 4<sup>th</sup> (Gippsland campus) of February 2010, at which you will complete a short questionnaire to support your application.

# Diploma of Tertiary Studies

## Student Application Form – Post ENTER Score

### Section 1.

PLEASE RANK YOUR CAMPUS PREFERENCE IN ORDER; 1<sup>ST</sup>, 2<sup>ND</sup> and 3<sup>RD</sup>

Gippsland

Berwick

Peninsula

### Section 2.

WHAT AREAS OF STUDY ARE YOU INTERESTED IN? (PLEASE RANK IN ORDER)

#### GIPPSLAND

Arts

Art & Design

Business &  
Economics

Information  
Technology

Education

Nursing

Science

Social &  
Community Welfare

Other \_\_\_\_\_

#### BERWICK

Arts

Business & Economics

Information Technology

Other \_\_\_\_\_

#### PENINSULA

Business &  
Economics

Education

Nursing

Other \_\_\_\_\_

### Section 3.

#### PERSONAL DETAILS

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Sex: Male / Female

Contact telephone number between Dec 2009 - Jan 2010: \_\_\_\_\_

Postal Address between Dec 2009 - Jan 2010: \_\_\_\_\_  
\_\_\_\_\_

Citizenship Status:  Australian Citizen  Holder of an Australian Permanent Resident Visa  
 Other (Please specify) \_\_\_\_\_

**Section 4. (If you are a non school leaver, please proceed to section 5)  
SECONDARY EDUCATION**

School Name: \_\_\_\_\_

School Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Special Entry Access Schemes (SEAS) - (Circle most appropriate)**

If you applied for a course through VTAC, did you submit a Special Entry Access Schemes (SEAS) application?

No      Yes

**Section 5.**

**Please tell us why you would like to undertake the Diploma of Tertiary Studies, and what your academic interests and future career aspirations are. *Note that additional written information can be attached to your application for this question.***

## Section 6.

Detail any disruptions to study that occurred during 2009 that you would like to have considered as part of your application:

Please ensure the following applicable documents have been attached to your application before submitting:

- ***Certified* copies of your final VCE statement of results and ENTER document**
- **Resume (including work experience or employment)**
- **Two (2) written references**
- **Registration Form to attend compulsory information session**

*\*If you are a school leaver you must ensure that the school report for 2009 has been passed to the appropriate person for submission, please refer to the school report sheet for further information.*

I declare that the information supplied on this form and information given in support of my application is correct and complete. I agree to abide by the statutes and regulations of Monash University.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The information on this form is collected for the primary purpose of assessing your application for admission to the Diploma of Tertiary Studies. Other purposes of collection include the creation of an enrolment record on the student database, sending you any necessary correspondence and to prepare statistical analyses. If you choose not to complete all the questions on this form, it may not be possible for the Faculty of Arts to assess your application. We will also collect your personal information from and disclose your personal information to your teacher or careers adviser who completes your School Report form. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer on (03) 9905 6011.

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### Information on certifying your documentation

All supporting documentation **must** be certified prior to submitting it to the University. Applicants cannot certify their own documentation, some examples of people that can certify your documents are listed below:

- a justice of the peace
- a town clerk or shire secretary
- a legally qualified medical practitioner
- a dentist
- a veterinary surgeon
- a member of the police force
- a sheriff or deputy sheriff
- a pharmacist
- a principal in the teaching service
- a manager of a bank
- the secretary of a building society
- a minister of religion authorised to celebrate marriage