

**Policy Title: Supplementary Assessment**

**Purpose:** This policy determines the eligibility of students for supplementary assessment in compliance with Statute 6.1.5 Assessment.

**Scope:** This policy applies to all students who are enrolled in

- a single degree course managed by the Faculty of Arts, or
- in a double degree course with a Faculty of Arts degree as one of the components.

**Policy Statement:** Students who meet the conditions and make an application will be granted supplementary assessment for failed units to a total value of 12 points for the duration of their enrolment in a course of study.

Supplementary assessment for a unit is available in the cases outlined below.

1. **Students enrolled in a single degree course managed by the Faculty of Arts:**  
Supplementary assessment is available if the unit/s is the last unit required to complete all course requirements
2. **Students enrolled in a double degree course with the Bachelor of Arts:**  
Supplementary assessment is available for an Arts unit taken as part of a Faculty of Arts component within a double degree course only when the unit is the last unit required to complete all Arts requirements of the course.

In both cases,

- The failed unit must have been completed within the last 12 months;
- The final mark of the failed unit must be between 45 and 49.

In addition, if supplementary assessment for a failed unit is granted,

- the type and method of supplementary assessment for the unit is determined by the Chief Examiner of the unit; and
- the maximum final mark and grade awarded for the unit after supplementary assessment has been completed is 50 P.

**Procedures Title: Supplementary Assessment Procedures**

**Responsibility for implementation: ADE; ESEC; Chief Examiners**

**Policy status: New**

**Key Stakeholders: ADE, ESEC, Chief Examiners, Students**

**Approval Body:**

**ESEC**

Meeting number: 02/2011

Meeting date: 18 May 2011

Agenda item: 9

**Faculty Board**

Meeting number: 02/2011

Meeting date: 27 June 2011

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**Date Effective:** Semester 1, 2011

**Next Review Date:** 2014